



St. George's Beneficial Primary School

(C of E Controlled)

Hanover Street
Portsea
Portsmouth
Hampshire
PO1 3BN

Headteacher: Sandra Gibb, B.A., N.P.Q.H.

Telephone: (023) 9282 2886
Facsimile: (023) 9282 0179

Charging Policy

Rationale

Activities, which take place during the school day, are deemed to be essential to the school curriculum.

Practice

We have a programme of educational visits to museums, places of interest, etc. which are not only valuable but also essential for our children. They are a valuable resource and most of our topic work includes a visit somewhere.

The school is unable, by law, to make a charge for such visits, but parents are asked to contribute towards costs. Pupils who are eligible to go on the visit but who do not make a contribution must be allowed to go. However, visits cannot take place unless we can raise, by voluntary contributions, the cost of each visit, (generally $\frac{3}{4}$ is expected). If parents have difficulty raising the funds for a trip please negotiate with the school. Where parents do not contribute the office and the headteacher must be informed. We ask for full co-operation in this respect.

Outside of school hours, as long as a trip or activity is not specifically related to the needs of the national curriculum, public examinations or religious education, it is deemed to be an "optional extra" and parents must contribute if they wish their children to participate.

In the case of residential trips parents must pay for children's board and lodging, but do not have to pay for the curricular aspect.

Damage, Breakage's and Loss of School Property

Parents may be asked to contribute for any loss or damage to school property (e.g. reading books, equipment etc.)

Incidentals to the Provision of Education

It may be necessary to ask parents to make voluntary contributions to cover the costs of visiting speakers, exceptional materials used in lessons such as technology.

Charging for Extra Curricular Activities

At times, parents may be asked for a contribution towards extra curricular activities.

Informing Parents

The charging policy for school activities is published in the school brochure. Every time an activity is organised, parents will be notified of the charges and asked for a voluntary contribution to cover the costs of the school trip.

Private Photocopies

Staff and members of the public are welcome to make private photocopies or to use the school laminator. The current charges are:

Black & White copy –	A4	5p	A3	10p
Colour copy –	A4	10p	A3	20p
Laminating –	A4	20p	A3	40p

Private Telephone Calls

Due to the majority of staff and members of the public having access to personal mobile telephones we kindly ask that the school phone is not to be used for personal calls except in an emergency. The charge for an emergency call is:

Local call	10p per minute
Mobile	20p per minute.

Lettings for Community Use

The school building, grounds and the lodge are available for lettings when not in use by the school staff charges are displayed below:

	Hall charge per hour	Science/Food Technology room, per hour
Term Time 4.30pm – 8pm	£15	£30
Weekends	£30	£50
School Holidays	£20	£35

Please see Lettings procedure

Extended Services

The development of the Community Improvement Partnership has seen an improvement in the range of extended services offered. Many of these activities do or will require payment for the use of the service.

- **Sunsetters** childcare is provided on the school site providing high quality wrap around care for pupils aged 4 – 11 years from after school until 6pm. St. George's cannot use our delegated budget to support childcare provision yet parents on low income can reclaim some of the costs for childcare through the childcare element of Universal Credit.
- **School Facilities** St. George's Beneficial C of E Primary School does not charge for use of the MUGA as it is designated for community use from 4:30pm – 9pm weekdays and 10am – 9pm weekends. A booking system is held at John Pounds Centre. However St. George's can charge for use of other facilities including the field, halls, ICT suite and classrooms. Please refer to the Lettings Policy.

Monitored by Headteacher and Governors
Date of Policy: February 2017
Modified Date: May 2022
Review Date: March 2025